



SUPPLEMENTAL/BID BULLETIN NO. 1

TITLE : SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF ONE THOUSAND FIVE HUNDRED FORTY NINE (1549) UNITS OF LAPTOP COMPUTERS

IB NO.: ITB No. GOP/26-NCDA-001-A

DATE : 15 APRIL 2026

This Supplemental/Bid Bulletin is issued to all prospective bidders announcing amendments/changes in the bidding Documents, to wit:

I. Amendment/Changes in the Bidding Documents

A. Section I Invitation to Bid

From	To
1.1 The National Council on Disability Affairs (NCDA), through the Management Information System Section (MIS) intends to apply the sum of Eighty Two Million Eight Hundred Seventy One Thousand Five Hundred Pesos Only (Php 82,871,500.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Supply and Delivery, Installation and Configuration of One Thousand Five Hundred Forty Nine (1549) Units of Laptop Computers with Anti-Virus Protection . Bids received in excess of the ABC shall be automatically rejected at bid opening.	1.1 The National Council on Disability Affairs (NCDA), through the Management Information System Section (MIS) intends to apply the sum of Seventy-Seven Million Four Hundred Fifty Thousand Pesos Only (Php 77,450,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Supply, Delivery, Installation and Configuration of One Thousand Five Hundred Forty Nine (1549) Units of Laptop Computers . Bids received in excess of the ABC shall be automatically rejected at bid opening.



B. Section III Bid Data Sheet

From	To												
<p>ITB Clause 1.1 The Procuring Entity is National Council on Disability Affairs (NCDA) The Project title is Supply and Delivery, Installation and Configuration of One Thousand Five Hundred Forty Nine (1549) Units of Laptop Computers with Anti-Virus Protection- ITB No. GOP/26-NCDA-001 (PR No. 26010042)</p>	<p>ITB Clause 1.1 The Procuring Entity is National Council on Disability Affairs (NCDA) The Project title is Supply and Delivery, Installation and Configuration of One Thousand Five Hundred Forty Nine (1549) Units of Laptop Computers- ITB No. GOP/26-NCDA-001 (PR No. 26010042)</p>												
<p>ITB Clause 1.2</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Lot No.</th> <th style="width: 60%;">Description</th> <th style="width: 25%;">Total Quantity</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Laptop Computers with Anti -Virus Protection</td> <td style="text-align: center;">1,549 Units</td> </tr> </tbody> </table>	Lot No.	Description	Total Quantity	1	Laptop Computers with Anti -Virus Protection	1,549 Units	<p>ITB Clause 1.2</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Lot No.</th> <th style="width: 60%;">Description</th> <th style="width: 25%;">Total Quantity</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Laptop Computers</td> <td style="text-align: center;">1,549 Units</td> </tr> </tbody> </table>	Lot No.	Description	Total Quantity	1	Laptop Computers	1,549 Units
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<p>ITB Clause 2 The Funding Source is:</p> <p>2.1 The GoP through the source of funding as indicated below for GAA 2026 in the amount of Eighty Two Million Eight Hundred Seventy One Thousand Five Hundred Pesos Only (Php 82,871,500.00).</p> <p>2.2 The source of funding is: NGA, the General Appropriations Act</p>	<p>ITB Clause 2 The Funding Source is:</p> <p>2.1 The GoP through the source of funding as indicated below for GAA 2026 in the amount of Seventy-Seven Million Four Hundred Fifty Thousand Pesos Only (Php 77,450,000.00).</p> <p>2.2 The source of funding is: NGA, the General Appropriations Act</p>												

<p>ITB Clause 16.1 The Bid Security shall be in the form of a Bid Securing Declaration, and any of the following <i>forms and amounts</i>:</p> <ol style="list-style-type: none"> 1) <i>The amount of not less than <u>Php1,657,430.00</u> [2% of ABC], if bid security is in cashier's check;</i> 2) <i>The amount of not less than <u>PHP1,657,430.00</u> [2% of ABC], if bid security is in manager's check;</i> 3) <i>The amount of not less than <u>PHP4,143,575.00</u> [5% of ABC] if bid security is in bank draft;</i> 4) <i>The amount of not less than <u>PHP 4,143,575.00</u> [5% of ABC] if bid security is in guarantee;</i> 5) <i>The amount of not less than <u>PHP 4,143,575.00</u> [5% of ABC] if bid security is Surety Bond.</i> 	<p>ITB Clause 16.1 The Bid Security shall be in the form of any of the following <i>forms and amounts</i>:</p> <ol style="list-style-type: none"> 1) <i>The amount of not less than <u>Php1,657,430.00</u> [2% of ABC], if bid security is in cashier's check;</i> 2) <i>The amount of not less than <u>PHP1,657,430.00</u> [2% of ABC], if bid security is in manager's check;</i> 3) <i>The amount of not less than <u>PHP4,143,575.00</u> [5% of ABC] if bid security is in bank draft;</i> 4) <i>The amount of not less than <u>PHP 4,143,575.00</u> [5% of ABC] if bid security is in guarantee;</i> 5) <i>The amount of not less than <u>4,143,575.00</u> [insert 5% of ABC] if bid security is irrevocable LoC; or</i> 6) <i>The amount of not less than <u>PHP 4,143,575.00</u> [5% of ABC] if bid security is Surety Bond.</i>
<p>ITB Clause 16.3 In case of extension of bid validity and bid security validity period, Substitution of the bid security form is allowed. Bid Securing Declaration and the following forms may be used:</p> <ol style="list-style-type: none"> a) Cash or Cashier's or Manager's Check issued by a Bank. b) Bank draft/guarantee or irrevocable Letter of Credit issued by a Bank: Provided, however, that it shall be confirmed or authenticated by a local Bank, if issued by a foreign bank. c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. 	<p>ITB Clause 16.3 In case of extension of bid validity and bid security validity period, Substitution of the bid security form is allowed. The following forms may be used:</p> <ol style="list-style-type: none"> a) Cash or Cashier's or Manager's Check issued by a Bank. b) Bank draft/guarantee or irrevocable Letter of Credit issued by a Bank: Provided, however, that it shall be confirmed or authenticated by a local Bank, if issued by a foreign bank. c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.



<p>ITB Clause 26.3 (a)(i)(ii) No further instruction</p>	<p style="text-align: right;">BAGONG PILIPINAS</p> <p>ITB Clause 26.3 (a)(i)(ii) The award criterion shall be determined as Lowest Calculated Bid</p> <p>i) The detailed evaluation of the financial component of the bids, to establish the correct calculated prices of the bids; and</p> <p>ii) The ranking of the total bid prices as so calculated from the lowest to the highest, where the bid with the lowest price shall be identified as the LCB.</p>
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C. Section V Special Conditions of Contract

From	To
<p>GCC Clause 1(c) The Funding Source is:</p> <p>2.1 The GoP through the source of funding as indicated below for GAA 2026 in the amount of <i>Eighty Two Million Eight Hundred Seventy One Thousand Five Hundred Pesos Only (Php 82,871,500.00)</i>.</p> <p>2.2 The source of funding is: NGA, the General Appropriations Act</p>	<p>GCC Clause 1(c) The Funding Source is:</p> <p>2.1 The GoP through the source of funding as indicated below for GAA 2026 in the amount of <i>Seventy-Seven Million Four Hundred Fifty Thousand Pesos Only (Php 77,450,000.00)</i>.</p> <p>2.2 The source of funding is: NGA, the General Appropriations Act</p>
<p>GCC Clause 10.3</p> <p><i>State "Maintain the GCC Clause."</i></p> <p style="text-align: center;"><i>or</i></p> <p><i>State "The terms of payment shall be as follows: _____"</i></p>	<p>GCC Clause 10.3</p> <p>The terms of payment shall be in accordance with Section VI (Schedule of Requirements).</p>
<p>GCC Clause 17.3 One (1) year after acceptance by the Procuring Entity of the delivered goods.</p> <p>The period for correction of defects in the warranty period is within seven (7) calendar days.</p>	<p>GCC Clause 17.3 Three (3) years after acceptance by the Procuring Entity of the delivered goods.</p> <p>The period for correction of defects in the warranty period is within seven (7) calendar days from receipt of service request.</p>

GCC Clause 17.3(a)(b) No further instruction	<div style="text-align: right;">BAGONG PILIPINAS</div> GCC Clause 17.3(a)(b) <ul style="list-style-type: none"> a. Retention money shall be five (5%) of the contract price or b) Special bank guarantee shall be five (5%) of the total Contract Price;
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D. Section VI Schedule of Requirements

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<p>I. The delivery schedule, expressed in weeks or months, indicates the required delivery date which shall be understood as the date the Goods are to be delivered to the project site.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 40%;">Description</th> <th style="width: 15%;">Quantity</th> <th style="width: 35%;">Delivery Schedule</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">ILOT</td> <td>Laptop Computers with Anti-Virus Protection</td> <td style="text-align: center;">1,549 units</td> <td>Within 60 calendar days from receipt of Notice to Proceed</td> </tr> </tbody> </table>		Description	Quantity	Delivery Schedule	ILOT	Laptop Computers with Anti-Virus Protection	1,549 units	Within 60 calendar days from receipt of Notice to Proceed	<p>I. The delivery schedule, expressed in weeks or months, indicates the required delivery date which shall be understood as the date the Goods are to be delivered to the project site.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 40%;">Description</th> <th style="width: 15%;">Quantity</th> <th style="width: 35%;">Delivery Schedule</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">ILOT</td> <td>Laptop Computers with </td> <td style="text-align: center;">1,549 units</td> <td>Within 60 calendar days from receipt of Notice to Proceed with extension subject to the approval of the Head of Procuring Entity.</td> </tr> </tbody> </table>		Description	Quantity	Delivery Schedule	ILOT	Laptop Computers with	1,549 units	Within 60 calendar days from receipt of Notice to Proceed with extension subject to the approval of the Head of Procuring Entity.
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E. Section VII Technical Specifications

From	To
<p>Laptop Specifications:</p> <p>Office: MS Office 2024 (Suitable for Government Offices)</p>	<p>Change to:</p> <p>Office: Bundled with office productivity suite with at least capable of Word processing, Spreadsheet, Presentation application. The software must be activated, updatable and not a trial version (standard for government Format)</p>
<p>Processor: At least Intel core i5 12th Gen.</p>	<p>Processor: At least Intel core i5 12th to 13th Gen.</p>



<p>Display: 15.6" LCD In-Plane Switching (IPS) Technology</p>	<p style="text-align: right;">BAGONG PILIPINAS</p> <p>Display: 14" LCD In-Plane Switching (IPS) Technology</p>
<p>Anti Virus Specifications</p> <ul style="list-style-type: none"> ● Anti-Virus Specifications: ● 3 Years Subscription ● Individual licenses for 1549 license ● Including Installation and Configuration ● Supports independent operation and updating capabilities ● Remains error and notification free when updates are not applied ● Fully compatible with MS Office and Windows Operating Systems ● Should have unique patented scanning and detection technology for Malwares and dedicated engine for Ransomware detection and blocking ● Should have intelligent self-protection ● Should be able to protect against keylogger, File-less Malware, Rootkits, Sypware, Ransomwares and Zero-day attacks and Should have capabilities to do fast scanning with technologies based on time saving logics during scans 	<p>Change to:</p> <p>Built-in antivirus and security protection integrated with the operating system</p>
<p>Warranty: The supplier must ensure that NCDA receives the following:</p> <ul style="list-style-type: none"> ● A Certificate on the Availability of Spare Parts to guarantee immediate replacement of defective parts within the warranty period. ● The bidder shall ensure the availability of spare parts for at least five (5) years from the purchase date. ● Spare parts or components must be supplied promptly, but no later 	<p>Warranty: The supplier must ensure that NCDA receives the following:</p> <ul style="list-style-type: none"> ● A Certificate on the Availability of Spare Parts to guarantee immediate replacement of defective parts within the warranty period. ● The bidder shall ensure the availability of spare parts for at least five (5) years from the purchase date. ● Spare parts or components must be supplied promptly, but no later



<p>than seven (7) days from receipt of a service request.</p> <ul style="list-style-type: none">• A test must be conducted by the supplier, witnessed by the NCDA inspection team, during or after the delivery to ensure that all units are functioning properly before final acceptance.• Defective parts must be replaced free of charge during the warranty period.• The supplier must provide on-call technical support eight (8) hours a day, seven (7) days a week.• A Sticker of Technical support contact details should be provided on each laptop unit with email address, telephone number and mobile number.	<p>than seven (7) days from receipt of a service request.</p> <ul style="list-style-type: none">• A test must be conducted by the supplier, witnessed by the NCDA inspection team, during or after the delivery to ensure that all units are functioning properly before final acceptance.• Defective parts must be replaced free of charge during the warranty period.• The supplier must provide on-call technical support eight (8) hours a day, seven (7) days a week.• A Sticker of Technical support contact details should be provided on each laptop unit with email address, telephone number and mobile number. <p>Additional</p> <ul style="list-style-type: none">• In the event that the warranted product is no longer available, the supplier will replace the product with an equivalent model or a product of higher specifications at no additional cost to the customer. <p>The replacement shall fulfill or exceed the original products performance and shall be capable of performing the functions for which the original product was intended</p>
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Please see the attached updated Bidding Documents. Submission of bidding documents that did not reflect the amendments/changes shall be ground for disqualification of award.

II. Clarifications on Section VII Technical Specifications.

- A. Warranty: A test must be conducted by the supplier, witnessed by the NCDA inspection team, during or after the delivery to ensure that all units are functioning properly before final acceptance.
- B. Other Requirements: The supplier must be a reputable Information Technology firm with at least five (5) years of business operation. *The bidder may submit its SEC Business Registration, BIR Form 2303 (Certificate of Registration), and other supporting documents that demonstrate that the company has been operating for more than five (5) years. All supporting documents must be submitted as part of the bidding documents upon submission on or before the deadline.*

NCDA Building, Isidora Street, Barangay Holy Spirit, Quezon City, 1127, Philippines

Telephone Numbers: 5310-4760

Website: <http://www.ncda.gov.ph>; Email: council@ncda.gov.ph

Promoting Inclusion of Persons with Disabilities



- C. Warranty: A sticker of Technical support contact details should be provided on each laptop unit with email address, telephone number and mobile number shall be placed at back of the Laptop.

The Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

(Originally Signed)
JAYME J. MARIÑO
Chairperson, Bids and Awards Committee

Please accomplish this portion below and email at bacsec@ncda.gov.ph.

Received from NCDA, Supplemental/Bid Bulletin No. 1 for the **Supply and Delivery, Installation and Configuration of One Thousand Five Hundred Forty Nine (1549) Units of Laptop Computers** (ITB No. GOP/26-NCDA-001-A).

RECEIVED BY: _____ DATE: _____
(SIGNATURE OVER PRINTED NAME)

DESIGNATION: _____
COMPANY: _____