



NATIONAL COUNCIL ON DISABILITY AFFAIRS  
ANNUAL PROCUREMENT PLAN FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Project)
					Advertisement Upsetting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	
Catering Services for various meetings and Trainings of NCDA												
	Cost of Meals	ALL...	NO	Competitive Bidding	February	March	March	March	GoP	1,849,500.00	1,849,500.00	Meals for various meetings/trainings of NCDA
Inclusive Governance National Conference												
2025-009	Affaire 8 pax (roundtrip) - 96,000	PMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	96,000.00	96,000.00	
Development of Manual on PDAO												
2025-011	Lease of Venue with meals 48 pax@1,800	PMD	NO	NP-53.10 Lease of Real Property and Venue	March	March	March	March	GoP	86,400.00	86,400.00	
2025-012	Supplies and Materials	PMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	
2025-012	Supplies and Materials not available in PS	PMD	NO	Shopping	March	March	March	March	GoP	5,000.00	5,000.00	
2025-013	Printing of Manual 100 pcs@500.00 each	PMD	NO	NP-53.9 - Small Value Procurement	October	October	October	October	GoP	50,000.00	50,000.00	
Development of Philippine Decade Plan on Disability 2025-2035 (National Action plan on Disability)												
2025-014	Technical Writer	PMD	NO	NP-53.7 Highly Technical Consultants	February	February	February	February	GoP	600,000.00	600,000.00	
2025-015	Board and Lodging (3,600 x 2 days x 45 pax)	PMD	NO	NP-53.10 Lease of Real Property and Venue	March	March	March	March	GoP	324,000.00	324,000.00	
2025-016	Launching	PMD	NO	NP-53.9 - Small Value Procurement	November	November	November	November	GoP	200,000.00	200,000.00	
Other MOOE												
2025-017	Printer (3)	PMD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	27,000.00	27,000.00	
2025-017	Printer Ink	PMD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00	
2025-017	Extension cords	PMD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	2,460.00	2,460.00	
2025-017	Clicker (2)	PMD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	
2025-017	Webcam (3)	PMD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00	
2025-017	Headset (3)	PMD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	4,500.00	4,500.00	
2025-017	Zoom subscription	PMD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	8,500.00	8,500.00	
2025-017	Google storage	PMD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00	
Technical Support and Other Services												
2025-018	Travel expenses	PMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00	
2024-019	Other support	PMD	NO	NP-53.9 - Small Value Procurement	When the need arises	N/A	N/A	When the need arises	GoP	57,194.40	57,194.40	
Training on ABIS												
2025-020	Lease of Venue with meals	PMD	NO	NP-53.10 Lease of Real Property and Venue	April	April	April	April	GoP	467,706.00	467,706.00	
Training on CRIS												
2025-021	Tokens	PMD	NO	NP-53.9 - Small Value Procurement	April	April	April	April	GoP	50,000.00	50,000.00	
REGIONAL DEVELOPMENT COOPERATION												
2025-022	Affaire	RPC	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	480,000.00	480,000.00	
2025-022	Courier	RPC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	N/A	As the need arises	GoP	784,220.00	784,220.00	
2025-022	Supplies and Materials not available in PS	RPC	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	N/A	As the need arises	GoP	256,784.80	256,784.80	
NCDA OFFICIAL TOKENS												
2025-028	NCDA Official Tokens	OED	NO	Competitive Bi...	February	February	February	February	GoP	934,124.00	934,124.00	

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2025-114	Fuel, Oil, and Lubricants Expenses	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		
2025-115	Utility Expenses (Water)	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		
2025-116	Electricity	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,440,000.00	1,440,000.00		
2025-118	Communication Expenses	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	160,000.00	160,000.00		
2025-119	Insurance and Fidelity Bond Premium	FAD	NO	Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	390,000.00	390,000.00		
2025-121	Year End Planning and Assessment	FAD	NO	NP-53.10 Lease of Real Property and Venue	August	August	August	August	GoP	594,000.00	594,000.00		
2025-123	Lanyard	FAD	NO	NP-53.9 - Small Value Procurement	January	N/A	N/A	January	GoP	12,000.00	12,000.00		
2025-124	Non-Common-Use Office Expenses	FAD	NO	NP-53.9 - Small Value Procurement	As need arises	N/A	N/A	As need arises	GoP	220,000.00	220,000.00		
2025-125	Common-Use Office Expenses	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		
SEC. 51. CULTURAL AND ATHLETIC ACTIVITIES													
2025-122	Cultural and Athletic Activities with Lanyard	FAD	NO	NP-53.9 - Small Value Procurement	June	N/A	N/A	June	GoP	82,016.32	82,016.32		
CSC ANNIVERSARY													
2025-126	Supplies and Materials not available in PS	FAD	NO	NP-53.9 - Small Value Procurement	September	N/A	N/A	September	GoP	10,000.00	10,000.00		
NCDA ANNIVERSARY													
2025-127	Supplies and Materials not available in PS	FAD	NO	NP-53.9 - Small Value Procurement	June	N/A	N/A	June	GoP	76,000.00	76,000.00		
BUILDING MAINTENANCE													
2025-128	Waste Sewage Treatment	FAD	NO	NP-53.9 - Small Value Procurement	As need arises	N/A	N/A	As need arises	GoP	80,000.00	80,000.00		
2025-129	Repair and/or Maintenance of Water Tank (Cleaning)	FAD	NO	NP-53.9 - Small Value Procurement	As need arises	N/A	N/A	As need arises	GoP	60,000.00	60,000.00		
PREVENTIVE MAINTENANCE OF MOTOR VEHICLES													
2025-130	Toyota Innova	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
2025-131	Honda BR-V	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	80,000.00	80,000.00		
2025-132	Mitsubishi L-300	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	90,000.00	90,000.00		
2025-133	Toyota Commuter	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
2025-134	Nissan Cargo	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	80,000.00	80,000.00		
REPAIR AND MAINTENANCE OF OFFICE EQUIPMENT													
2025-135	Maintenance of Generator	FAD	NO	NP-53.9 - Small Value Procurement	February	N/A	N/A	February	GoP	55,000.00	55,000.00		
2025-136	Cleaning of All AC Units (NCDA Bldg.)	FAD	NO	NP-53.9 - Small Value Procurement	February	N/A	N/A	February	GoP	120,000.00	120,000.00		
2025-137	Maintenance of DRDC Elevator	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		
2025-138	Maintenance of NCDA Elevator	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		
WORKFORCE ENHANCEMENT													
2025-139	Consultancy	FAD	NO	NP-53.9 - Small Value Procurement	February	February	February	February	GoP	250,000.00	250,000.00		
DISASTER RISK REDUCTION AND MANAGEMENT													
2025-140	Supplies and Materials not available in PS	FAD	NO	NP-53.9 - Small Value Procurement	May	N/A	N/A	N/A	GoP	2,000.00	2,000.00		
2025-141	First Aid Kit	FAD	NO	NP-53.9 - Small Value Procurement	May	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
2025-141	GO Bag	FAD	NO	NP-53.9 - Small Value Procurement	May	May	May	May	GoP	75,000.00	75,000.00		
DIGITIZATION													
2025-142	Training Fee with Accommodation	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		
GAD AWARENESS													
2025-143	Supplies and Materials not available in PS	FAD	NO	NP-53.9 - Small Value Procurement	March	N/A	N/A	March	GoP	54,000.00	54,000.00		
2025-144	Breastfeeding Area (Equipments)	FAD	NO	NP-53.9 - Small Value Procurement	March	N/A	N/A	March	GoP	35,000.00	35,000.00		

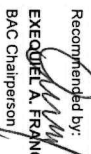
MENTAL HEALTH														
2025-145	Supplies and Materials not available in PS	FAD	NO	NP-53.9 - Small Value Procurement	July	N/A	N/A	July	GoP	4,000.00		4,000.00		
EMPLOYEE REQUESTS FOR TRAINING														
2025-146	Training Fee with Accommodation	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	500,000.00		500,000.00		
SIGN LANGUAGE														
2025-147	Training-Workshop	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	320,000.00		320,000.00		
SUMMER TEAMBUILDING ACTIVITY WITH MENTAL HEALTH AWARENESS IN THE WORKPLACE SEMINAR														
2025-148	Lease of Venue	FAD	NO	NP-53.10 Lease of Real Property and Venue	February	February	February	February	GoP	240,000.00		240,000.00		
2025-148	Transportation	FAD	NO	NP-53.9 - Small Value Procurement	February	February	February	February	GoP	50,000.00		50,000.00		
2025-148	Supplies and Materials not available in PS	FAD	NO	NP-53.3 - Small Value Procurement	February	N/A	N/A	February	GoP	10,000.00		10,000.00		
SERVICE AWARD (PRAISE)														
2025-149	Supplies and Materials not available in PS	FAD	NO	NP-53.9 - Small Value Procurement	June	N/A	N/A	June	GoP	392,000.00		392,000.00		
DRDC														
2025-150	Necessary Expenses of DRDC	FAD	NO	NP-53.9 - Small Value Procurement	As need arises	As need arises	As need arises	As need arises	GoP	1,277,998.20		1,277,998.20		
2025-151	Internet Subscription	FAD	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,430,000.00		1,430,000.00		
FY 2026 PLANNING														
				NP-53.10 Lease of Real Property and Venue	February	February	February	February	GoP	421,200.00		421,200.00		
MID YEAR PLANNING														
2025-152	Lease of Venue	FAD	NO	NP-53.10 Lease of Real Property and Venue	July	July	July	July	GoP	336,457.80		336,457.80		
PROCUREMENT OF PASSENGER VAN TO REPLACE TOYOTA COMMUTER														
2025-154	Motor Vehicle	MIS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,800,000.00		1,800,000.00		
Dev't of DRDC Information System														
2025-155	System Development	MIS	NO	Competitive Bidding	May	June	June	June	GoP	1,146,000.00		1,146,000.00		
Dev't of Executive Information System														
2025-156	System Development	MIS	NO	Competitive Bidding	April	May	May	May	GoP	1,145,000.00		1,145,000.00		
Accessible Buildings Information System (ABIS)														
2025-157	System Development	MIS	NO	Competitive Bidding	March	April	April	April	GoP	1,145,000.00		1,145,000.00		
Complaint Referral Information System (CRIS)														
2025-158	System Development	MIS	NO	Competitive Bidding	May	June	June	June	GoP	880,000.00		880,000.00		
Enhancement of PRPWD Mirror System														
2025-159	Procurement of Desktop Computers	MIS	NO	Competitive Bidding	March	April	April	April	GoP	19,085,000.00		19,085,000.00		
2025-159	Procurement of UPS 10KVA - Single Phase Including Installation	MIS	NO	NP-53.9 - Small Value Procurement	March	April	April	April	GoP	700,000.00		700,000.00		
2025-159	Procurement of Server (Hardware)	MIS	NO	NP-53.9 - Small Value Procurement	March	April	April	April	GoP	600,000.00		600,000.00		
2025-159	Procurement of Server Rack	MIS	NO	NP-53.9 - Small Value Procurement	March	April	April	April	GoP	278,000.00		278,000.00		
2025-159	Procurement of Microsoft Server with Client Access License	MIS	NO	NP-53.9 - Small Value Procurement	March	April	April	April	GoP	120,000.00		120,000.00		
2025-159	Firewall with 3 years support subscription	MIS	NO	Competitive Bidding	March	April	April	April	GoP	1,400,000.00		1,400,000.00		
Enhancement of National Registry for Persons with Disabilities														
2025-160	System Development	MIS	NO	Competitive Bidding	June	July	July	July	GoP	2,783,000.00		2,783,000.00		
Enhancement of Accessible Online Learning System														
2025-161	Additional courses	MIS	NO	Competitive Bidding	April	May	May	May	GoP	12,383,000.00		12,383,000.00		
2025-161	Hardware upgrade	MIS	NO	Competitive Bidding	April	May	May	May	GoP	0.00		12,383,000.00		
Development of PDAO Information System (PDAO-15)														



2025-163	System Development	MIS	NO	Competitive Bidding	May	June	June	June	GoP	880,000.00		880,000.00	
<b>Development of Communication-Based Inclusive Development Disability Support Services System (CBID-DSSS)</b>													
2025-164	System Development	MIS	NO	Competitive Bidding	June	July	July	July	GoP	7,580,000.00			
2025-164	Research/Consultant	MIS	NO	Competitive Bidding	June	July	July	July	GoP	0.00		7,580,000.00	
<b>ADVOCACY - OBSERVANCE OF DISABILITY EVENTS AND CELEBRATIONS - WOMEN WITH DISABILITIES DAY</b>													
2025-065	Meeting SLI (2)= P6,400,000	IECD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	GoP	6,400.00		6,400.00	
2025-064	Honorarium	IECD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	10,000.00		10,000.00	
2025-068	SLI for the proper event	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,400.00		6,400.00	
<b>ADVOCACY - NCDA ANNUAL RECOGNITION PROGRAM FOR EXTRAORDINARY PERSONS WITH DISABILITIES (DURING 47TH NCDA ANNIVERSARY CELEBRATION)</b>													
2025-073	NDRW ARP Venue	IECD	NO	NP-53.10 Lease of Real Property and Venue	May	N/A	May	May	GoP	225,000.00		225,000.00	
2025-075	NDRW ARP Supplies and Materials	IECD	NO	NP-53.9 - Small Value Procurement	May	N/A	N/A	N/A	GoP	10,000.00		10,000.00	
2025-076	Signa Board	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,000.00		6,000.00	
2025-077	Plaque	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	12,000.00		12,000.00	
2025-080	Sign Language Interpreters	IECD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	GoP	6,400.00		6,400.00	
<b>ADVOCACY - OBSERVANCE OF DISABILITY EVENTS AND CELEBRATIONS - NATIONAL DISABILITY RIGHTS WEEK</b>													
2025-070	2 SLI	IECD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	GoP	9,600.00		9,600.00	
2025-071	Supplies and Materials	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	5,000.00		5,000.00	
2025-072	Wreath Laying	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00		10,000.00	
<b>ADVOCACY - OBSERVANCE OF DISABILITY EVENTS AND CELEBRATIONS - CEREBRAL PALSY AWARENESS AND PROTECTION WEEK</b>													
2025-082	Boccha facilitators	IECD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	GoP	14,000.00		14,000.00	
<b>ADVOCACY - OBSERVANCE OF DISABILITY EVENTS AND CELEBRATIONS - International Day of Persons with Disabilities</b>													
2025-084	IDPD Events meals	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	25,000.00		25,000.00	
2025-085	Meeting SLI (2)	IECD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	GoP	6,400.00		6,400.00	
<b>ADVOCACY - OBSERVANCE OF DISABILITY EVENTS AND CELEBRATIONS - AUTISM CONSCIOUSNESS WEEK</b>													
2025-086	Honorarium: Resource Person	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	7,500.00		7,500.00	
2025-086	Transportation	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	300.00		300.00	
2025-088	Supplies and Materials not available in PS	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	4,700.00		4,700.00	
<b>ADVOCACY - OBSERVANCE OF DISABILITY EVENTS AND CELEBRATIONS - National Attention Deficit/Hyperactivity Disorder Awareness Week</b>													
2025-091	Race Registration Fee (3KM)	IECD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	5,000.00		5,000.00	
<b>ADVOCACY - 127TH COMMEMORATION OF THE PHILIPPINE INDEPENDENCE DAY CELEBRATION</b>													
2025-093	Advocacy Shirts @ P500.00 X 50 pcs.	IECD	NO	NP-53.9 - Small Value Procurement	May	N/A	N/A	May	GoP	25,000.00		25,000.00	
<b>CONSULTATIVE REGIONAL DIALOGUE ON SOCIAL MEDIA PLATFORMS (NCDA, DICT, PNP-ACG AND PLDT SMART)</b>													
2025-096	Flight Expenses (Visayas )	IECD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	50,000.00		50,000.00	
2025-097	Meals for Participants	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	70,000.00		70,000.00	

2025-098	Supplies & Materials	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	14,000.00	14,000.00		
<b>PRODUCTION OF NCDA EDUCATIONAL PRINTOUTS, PRINTING OF DISABILITY LAWS AND OTHER IEC MATERIALS</b>													
2025-100	RA 7277	IECD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25,000.00	25,000.00		
2025-101	RA 9442	IECD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25,000.00	25,000.00		
<b>KNOWLEDGE MANAGEMENT: CAPACITY BUILDING AND PARTNERSHIP WITH LIBERIAN (COLLEGES/STATE UNIVERSITIES)</b>													
2025-103	Honorarium for Resource Persons	IECD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
<b>ZOOM SUBSCRIPTION</b>													
2025-106	Zoom subscription for 1 year	IECD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		
<b>SEMI-ANNUAL RELEASE OF NCDA NEWSLETTER &amp; PRINTING OF ANNUAL REPORT 2025</b>													
2025-107	Concern Newsletter	IECD	NO	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	60,000.00	60,000.00		
2025-107	Courier	IECD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	4,000.00	4,000.00		
<b>BROADCAST PROGRAM OPERATIONS — PODCAST</b>													
2025-108	SLI Interpreters	IECD	NO	NP-53.7 Highly Technical Consultants	N/A	N/A	N/A	N/A	GoP	9,600.00	9,600.00		
<b>OTHER MOOE</b>													
2025-109	Web cam	IECD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		
2025-109	Bluetooth headphones	IECD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00		
2025-109	External hardrive	IECD	NO	Shopping	N/A	N/A	N/A	N/A	GoP	9,577.40	9,577.40		
									<b>TOTAL:</b>	<b>75,402,842.12</b>	<b>20,864,842.12</b>	<b>54,538,000.00</b>	

Prepared by:  
  
**ELEONOR LOIS SENO**  
 BAC Secretariat

Recommended by:  
  
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 BAC Chairperson

Approved by:  
  
**GLENDIA D. RELOVA**  
 Executive Director  
 Head of the Procuring Entity