



NATIONAL COUNCIL ON DISABILITY AFFAIRS

NCDA Bldg., Isidora St., Brgy. Holy spirit, Q.C

Trunkline: 8-932-6422 loc 110; Mobile: 0968 544 1451

Email: supply.ncda@gmail.com

REQUEST FOR QUOTATION / PROPOSAL

Date: October 19, 2021

RFQ No.: 202110062

PR No.: 21090438

PHILGEPS Ref. No.:

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than October 26, 2021 at 11:00 AM to the address listed above.

Very truly yours,

Dandy C. VICTA
DANDY C. VICTA

BAC Chair / BAC Designate

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the National Council on Disability Affairs.

Alberto R. Villa, Jr.
ALBERTO R. VILLA, JR.

AUTHORIZED CANVASSERS

PLEASE QUOTE: PER LOT/PER ITEM

SUPPLIER/CONT RACTOR/CONSULTANT'S PROPOSAL BOX

No	ITEM DESCRIPTION (ITEM NAME&TECHNICALSPECIFICATIONS)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
					Unit Price	Total Price	Yes	No
1	NCDA Corporate Jacket Specifications: Color: 125 pieces Black 125 pieces Navy Blue Materials: American Twill Brushed Twill Sleeves: Long Logo: Imprint Method: Embroidery left top breast Pockets: Slide Pocket Collar: Sports Collar Zipper: Heavy Duty, metal teeth Front: with slide pocket, with logo, font: Arial, font size: 43 (NCDA); font color: red Back: with tag line; font size: 43 (Empowering); font size: 25 (Persons with Disabilities); font color: white; font: Arial Sizes: Black (Small 20, Medium 50, Large 50, 5 XL); Blue (Small 20, Medium 50, Large 50, 5 XL) *Attached is sample design *All interested bidders/suppliers are required to submit sample design as part of the evaluation process.	250	piece	750,000.00				

GENERAL CONDITIONS

1. All entries must be typewritten and legible;
2. Bidders must submit certificate of PHILGEPS Registration ; or
3. Bidders must submit necessary business permits (SEC, LGU, DTI , CDA, etc.);
4. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name

RFQ No.

PR No.

PHILGEPS Reference No.

5. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award(Indicate the days of delivery in the Bidder's Certificate box)
6. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
7. Price validity shall be for a period of three(3) months;
8. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract(ABC);
9. Transaction with (Name of Agency) shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
10. Failure to comply with these conditions shall mean disqualification of your bid proposal

SUPPLIER/CONTRACTOR/CONSULTANTS
CERTIFICATION

Date: _____

*After having carefully read and accepted
Your General Conditions, I/We quote you on the
item/s at price/s noted above for immediate delivery
and shipment which can be made in
_____ days from receipt of the Notice
of Award.*

*Print Name & Signature of
Authorized Representative*

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)