



Republic of the Philippines

NATIONAL COUNCIL ON DISABILITY AFFAIRS

SUPPLEMENTAL BID BULLETIN NO. 2020 - 1

PROVISION OF SECURITY SERVICES IN THE NATIONAL COUNCIL ON DISABILITY AFFAIRS FOR CY 2021

Bid Reference No. 2020 - 1

Approved Budget for the Contract: Php 1,882,000.00

Please be advised of the changes in the schedule of the following activities for this project:

Activity	Previous Schedule	Revised Schedule
Approval of Resolution / Issuance of Notice of Award	January 2, 2020	January 5, 2021
Contract Preparation and Signing	January 2, 2020	January 6, 2021
Issuance of Notice to Proceed	January 2, 2020	January 6, 2021

After considering the queries, clarifications, recommendations and suggestions, the BAC hereby decides to include, revise, amend, delete and/or adapt the following provisions:

ITEM NO.	QUERY	BAC RESPONSE									
1	<p>Red Bird Security Agency make a clarification on Section VII: Technical Specifications particularly item no. IV: Required Security Equipment for this Contract</p> <p>Firearms – 4 units Communication device – 4 units</p> <p>that based on the RA No. 5487 otherwise known as "An Act To Regulate the Organization and Operation of Private Detective, Watchmen or Security Guards Agencies" and DOLE Department Order No. 150-16, series of 2016 stipulates the basic equipment to be provided by security service agencies which shall be as follows:</p>	<p>In compliance to IRR of R.A. No. 5487 and DOLE Department Order No. 150-16, series of 2016 changes will be made:</p> <p>Required Security Equipment for this Contract</p> <table> <tr> <th></th><th>From</th><th>To</th></tr> <tr> <td>Firearms</td><td>4 units</td><td>2 units</td></tr> <tr> <td>Communication device</td><td>4 units</td><td>2 units</td></tr> </table>		From	To	Firearms	4 units	2 units	Communication device	4 units	2 units
	From	To									
Firearms	4 units	2 units									
Communication device	4 units	2 units									

NCDA Building, Isidora Street, Brgy. Holy Spirit, Quezon City, 1127, Philippines

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	<p>1. For every two (2) guards and other private security personnel, one (1) handgun as prescribed by RA 5487; but in no case shall a security guard be without a firearm, unless required otherwise by the client; and</p> <p>2. One handheld radio; provided that, if the principal requires more than these basic equipment, it shall be shouldered by the principal.</p>	
2	Section VI: Schedule of Requirements	Please see attach Annex A. Section VI. Schedule of Requirements
3	<p>Section VII: Technical Specifications</p> <p>Item No. V: Minimum Requirements for Security Guard</p>	<p>Minimum height requirement:</p> <p>Male- 5'5"</p> <p>Female – 5'2"</p>
4	Clarification on the Contract Price Schedule and Cost Breakdown on the No. of Days per Year and Overtime Pay	Please see attach Annex B. Contract Price Schedule and Cost Breakdown

All terms, conditions and instructions to bidders specified in the Bidding Documents inconsistent with this Bid Bulletin are hereby superseded and modified accordingly.

For information and guidance of all concerned.

Issued this 17th day of December 2020.


DANDY C. VICTA
 BAC Chairman

Section VI. Schedule of Requirements

The delivery schedule expressed as specific month period stipulates hereafter a delivery date which is the date of delivery of services to the procuring entity.

Item No.	Office/Station	No. of Guard	No. of Shift	No. of Hour	Days/Time of Duty	Contract Duration
1.	NCDA Building	2 Guards 1 – Male 1- Female	2	12 hours/shift or a total of 24 hours/day	Monday - Sunday 7 AM – 7 PM 7 PM – 7 AM	12 Months (January – December)
2.	DRDC Building	2 Guards 2 - Male	2	12 hours/shift or a total of 24 hours/day	Monday - Sunday 7 AM – 7 PM 7 PM – 7 AM	12 Months (January – December)

Other Provision:

Posting of security guards and other requirements to each Office/Station shall commence within 7 calendar days from receipt of the Notice to Proceed.

I hereby certify to comply and deliver the services under the lot/s that I
bided within the above-stated period.

Name of Company
/ Bidder

Signature over Printed Name of Bidder

Date

Contract Price Schedule & Cost Breakdown

For all covered workers using factor 393.5 days or for those who are required to work every day including Sundays or rest days, special days and regular holidays.

Item No.	Description/Computation	Class A
A.	Amount Due to Security Guard	
	1. Daily Wage (Per Wage Order No. 22)	₱
	2. Basic Salary (DW x 393.5 / 12)	
	3. 13 th Month Pay (DW x 365 Days / 12 / 12)	
	4. Service Incentive Pay (DW x 5 Days / 12)	
	5. Night Shift Differential (DW x 10%)	
	6. Monthly Uniform Allowance (RA 5487)	
	7. Overtime Pay	
	8. Retirement Benefit (DW x 22.50 / 12) (RA 7641)	
	Total (2+3+4+5+6+7+8)	
B.	Amount Due to Government as Mandated	
	9. SSS (Employer's Share) (compensation based on the total of #2 + #4+ #5 + #6)	
	10. ECC (compensation based on the total of #2 + #4+ #5 + #6)	
	11. Philhealth (Employer's Share) (based on 365 days factor)	
	12. Pag-Ibig Fund (Employer's Share) (RA 9679)	
	Total (9+10+11+12)	
C.	Amount Due to Security Guard & Government (A + B)	
D.	Operating Cost	
	13. Administrative Overhead/Margin which should not be lower than 20% (DOLE D.O. 150-16)	
E.	Value Added Tax (D x 12%) (BIR Circular Mem. #039-2007)	
F.	Contract Cost per Security Guard	₱

Particular	Quantity	No. of Month	Total Contract Price CY 2021
Security Services	4 SG	12 months	₱

Total Contract Price in Words: _____

Name of Company / Bidder

Name/Signature of Authorized Representative

Date