

REQUEST FOR QUOTATION / PROPOSAL

NATIONAL COUNCIL ON DISABILITY AFFAIRS

Date: October 22, 2020

Name of Company

RFQ No.: 202010053

NCCA Bldg., Isidora St., Brgy. Holy spirit, Q.C

PR No.: 20100353, 20100354;
20100355; 20100356

Telfax: 02 951-5925; Email: supply.ncda@gmail.com

Complete Company Address

PHILGEPS Ref. No.:

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than October 27, 2020 at 2:00 PM to the address listed above.

Very truly yours,

Myrla P. Sedenio
BAC Chair / BAC Designate

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the National Council on Disability Affairs.

ALBERTO R. VILLA, JR.
AUTHORIZED CANVASSERS

PLEASE QUOTE: **PER LOT/PER ITEM**

SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX

No	ITEM DESCRIPTION (ITEM NAME&TECHNICALSPECIFICATIONS)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
					Unit Price	Total Price	Yes	No
1	Headphones *For anchor/host *Perfect for mixing, studio recording, critical listening, and personal listening *9.8ft detachable, high quality, straight cable with locking bayonet connector *Frequency Response: 10Hz – 20kHz *Impedance: 38 Ohms *Transducer size: 50mm *Sensitivity: 100 dB *Weight: 265g/9.35 oz	2	Unit	20,000.00				
2	Microphone Holder *Hanging Mic Holder *Microphone Scissor Arm Stand + Table Mounting Clamp *48V Phantom Power Supply with 1 Adapter *NW-3 Pop Filter *Metal Table Mounting Clamp *Metal Stock Mount *3.5mm to XLR Audio Cable *Ball-type Foam Cap *Standard Microphone Clip	2	Unit	10,000.00				
3	Headphones *For Guest *High output neodymium drivers powerful sound *Extended frequency response provides detail and clarity *High quality construction means years of durability *Frequency Response: 15Hz – 22Khz *Power Handling: 1000mW	4	Unit	20,000.00				
4	Table – Corner Desk L-shaped Best for broadcast studio	1	Unit	20,000.00				

GENERAL CONDITIONS

1. All entries must be typewritten and legible;
2. Bidders must submit certificate of PHILGEPS Registration ; or
3. Bidders must submit necessary business permits (SEC, LGU, DTI , CDA, etc.);
4. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name

RFQ No.

PR No.

PHILGEPS Reference No.

5. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award(Indicate the days of delivery in the Bidder's Certificate box)
6. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
7. Price validity shall be for a period of three(3) months;
8. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract(ABC);
9. Transaction with (Name of Agency) shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
10. Failure to comply with these conditions shall mean disqualification of your bid proposal

**SUPPLIER/CONTRACTOR/CONSULTANTS
CERTIFICATION**

Date: _____

*After having carefully read and accepted
Your General Conditions, I/We quote you on the
item/s at price/s noted above for immediate delivery
and shipment which can be made in
_____ days from receipt of the Notice
of Award.*

***Print Name & Signature of
Authorized Representative***

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)