

INVITATION TO BID
FOR THE PROVISION OF SECURITY SERVICES IN
THE NATIONAL COUNCIL ON DISABILITY AFFAIRS FOR CY 2020
Bid Reference No. 12596067
Approved Budget for the Contract : Php 1,882,000.00

1. The NATIONAL COUNCIL ON DISABILITY AFFAIRS (NCDA), through its Bids and Awards Committee (BAC), General Appropriations Act for FY 2020, intends to apply the sum of **ONE MILLION EIGHT HUNDRED EIGHTY TWO THOUSAND PESOS ONLY (PHP 1,882,000.00)** being the Approved Budget for the Contract (ABC) to payments for the Provision of Security Services in the National Council on Disability Affairs for CY 2020 (the "Project") from January to December for a total of four (4) security personnel/guards serving 12hrs / guard per day. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NCDA, through its Bids and Awards Committee (BAC), now invites Philippine Government Electronic Procurement System (PhilGEPS) registered contractors to apply for eligibility and to bid for the Provision of Security Services in the Provision of Security Services in the NCDA for CY 2020. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project which is equivalent to fifty percent (50%) of the ABC for the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act".
4. Bidding is restricted to Filipino citizens, sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183 and subject to Commonwealth Act No. 138. The bidder should be a member of PADPAO of current and good standing.
5. Interested bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during office hours.
6. A complete set of Bidding Documents may be acquired by interested Bidders starting on October 28, 2019 at the Finance and Administrative Division, 2nd Floor, NCDA Building, Isidora St., Brgy. Holy Spirit, Quezon City and upon payment of a nonrefundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos Only (PhP5,000.00).

It may also be downloaded free of charge from the website of the PhilGEPS and the website of the NCDA, provided that the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

7. Bids must be delivered to the BAC Secretariat, Finance and Administrative Division, 2nd Floor, NCDA Building, Isidora St., Brgy. Holy Spirit, Quezon City on or before November 20, 2019, 2:00pm. The bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two (2) separate envelopes in the bid box located at the abovementioned address. All the bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the Instructions to Bidders (ITB) Clause 18.

Bid opening shall be on the date indicated above at the Board Room, NCDA Building, Isidora St., Brgy. Holy Spirit, Quezon City. Bids will be opened in the presence of the Bidders' representatives who choose to attend. "LATE BIDS SHALL NOT BE ACCEPTED"

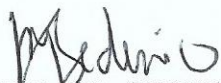
8. The schedule of bidding activities is as follows:

| BAC ACTIVITIES | SCHEDULE |
|---|------------------------|
| Advertisement / Posting of Invitation to Bid / Request for Expression of Interest | October 28, 2019 |
| Issuance and Availability of Bidding Documents | October 28, 2019 |
| Pre-Bid Conference | November 6, 2019, 10AM |
| Deadline submission and Receipt of Bids | November 20, 2019, 2PM |
| Opening of Bid and Bid Evaluation | November 21, 2019, 2PM |
| Post Qualification | December 2, 2019 |
| Approval of Resolution / Issuance of Notice of Award | December 9, 2019 |
| Contract preparation & Signing | December 13, 2019 |
| Approval of contract by higher authority | December 16, 2019 |
| Issuance of Notice to Proceed | December 17, 2019 |

9. The NCDA reserves the right to accept or reject any and all bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders. In instances, that may arise and not specifically mentioned herein, the NCDA shall resolve bidding issues by resorting to and applying the pertinent provisions of RA 9184 and its Revised Implementing Rules and Regulations.

10. For further information, please refer to:

Ms. Madeline V. Hilario and Mr. Albert Villa, BAC Secretariats
 Finance and Administrative Divisions 2nd Floor NCDA Building,
 Isidora St., Brgy. Holy Spirit, Quezon City
 Telefax No.: 951-5925 Email Address: supply.ncda@gmail.com


MYRLA P. SEDENIO
 Incharge, PMD/Project Evaluation Officer III
 NCDA-BAC Vice - Chairperson