



ACKNOWLEDGEMENT LETTER

Ms. CARMEN R. ZUBIAGA
Officer-in-Charge
National Council on Disability Affairs
NCDA Building, Isadora Street,
Brgy. Holy Spirit, Quezon City 1127

SALN Ack No.: **20171113-116**

Dear **Ms. Zubiaga**:

We received the following documents on April 26, 2017:

1. 2016 Sworn Statements of Assets, Liabilities and Network (SALNs)
 - No. of SALNs received 52
 - No. of Joint Filers 2
2. Printed copy of Summary List of Filers (SLF)
 - No. of employees who filed SALNs based on SLF 52
 - Total No. of Personnel Complement 52
3. List of Employees who did not file their SALNs.
 - No. of employees based on list 5*
4. Soft copy of SLF received through email at irmo.cmd@csc.gov.ph on June 19, 2017.
5. Certification issued by the agency Review and Compliance Committee (RCC)

For Compliance: None

A. Please submit within one week the following:

1. Original SALN of:

2. Printed copy of SLF
3. List of Employees who did not file SALNs
4. Soft copy of Summary List of Filers
(in **Excel** format) to irmo.cmd@csc.gov.ph
5. RCC's Certification.

B. For those who did not submit SALNs, the Head of agency shall issue a show cause order directing the official/employee concerned to submit his/her comment or counter-affidavit pursuant to Section 3 and 4 of CSC Res. 1300174 disseminated thru CSC MC No. 3, series of 2013.

C. Others/Remarks:
*Complied/SALNs submitted on June 16, 2017.

Thank you.

MARIA LETICIA G. REYNA, MNSA
Director IV
Integrated Records Management Office

Handwritten initials and number:
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Office